

**Owslebury Parish Council**  
**Chairman: Councillor Mr J Chapman**

7th May 2014

To Parish Councillors John Chapman, Mark Egerton, Will Martin, Roger Page, Paul Phillips, Sally Tattersall and Gerry Tull

You are hereby summoned to attend the Owslebury Parish Council meeting to be held on Monday 12th May 2014 at 7.45pm in the Committee Room at the Parish Hall, Owslebury. The agenda for the meeting is attached.

Michael Cleary  
Clerk to the Council



**Owslebury Parish Council**  
**Chairman: Councillor Mr J Chapman**

**AGENDA – COUNCIL MEETING 12<sup>th</sup> MAY 2014**

- 1) Apologies for Absence.
- 2) Disclosure of Interests for Agenda Items.
- 3) To approve the Minutes of the Parish Council Meetings held on 14<sup>th</sup> April and 30<sup>th</sup> April 2014 (Enclosed).
- 4) Police Report.
- 5) To Hear Public Questions and Comments.
  - a) Planning Applications – Statement of Intent from Owner or Agent and Public Comments
  - b) Other Agenda Items – Public Comments.
  - c) Presentations:
    - i) The value of Defibrillators for the community.
    - ii) Parish or Community web based bulletin.
- 6) Communications.
  - a) To consider introduction of Parish or Community web based bulletin (JC).
  - b) To receive a report on the development of the Owslebury Information System (Clerk).
  - c) To determine next steps in improving communications with Parishioners.
  - d) To consider any general matters.
- 7) County and District Councillor Reports.
- 8) Broadband
  - a) To receive a report on recent discussions in relation to the installation of faster broadband in the Parish (JC).
  - b) To determine the next steps.
- 9) Proposed BoomTown Traffic routes.
  - a) To receive a report on discussions with BoomTown representatives and regulatory bodies on proposed traffic routes for the festival, and to determine actions, if any, to be taken (JC/Clerk).
  - b) To determine next steps.
- 10) Planning.
  - a) To consider Planning Applications (Attachment A)
  - b) To consider Planning Decisions. (Attachment B).
  - c) To consider any new enforcement matters, including continued clearing of land prior to submission of planning applications (Clerk).
- 11) Highways.
  - a) To approve extension of the Lengthsman agreement with HCC for a further year from 1<sup>st</sup> May 2014. (Clerk)
  - b) To receive a report on outcome of discussion with Hampshire Highways on tanker traffic in Lower Baybridge Lane, and damage to verges attributable to traffic diverting from Colden Common during recent road works (Clerk).
  - c) To consider any matters in connection with the closure of Whaddon Lane.
  - d) To consider purchase of new finials for Whaddon and Hensting Lanes (Clerk).
  - e) To consider how best to persuade Traffic Management to give greater priority to OPC request for speed restrictions in the Parish (All).
  - f) To consider any general matters.
- 12) Rights of Way.
  - a) To consider any general matters.
- 13) Open Spaces, Recreation and Play Grounds.
  - a) To consider outcome of Annual audit (Clerk).
  - b) To consider any general matters.
- 14) Burial Ground.
  - a) To determined composition of Advisory Committee and terms of reference.
  - b) To consider any general matters.
- 15) Community Services.
  - a) To consider the purchase of a defibrillator for the community.
- 16) Remembrance Stone.
  - a) To receive a report on progress and, if considered necessary, to approve further planning application costs
- 17) Finance, administration and statutory matters (Clerk).
  - a) To note payments made since last meeting, receipts and to approve proposed payments (Attachment C).
  - b) To approve revised Financial Regulations (emailed to Councillors; copy available from Clerk).
  - c) To note timetable for Annual Governance Report, Internal and External Audit (Clerk).
  - d) To consider any general matters.
- 18) Clerk's Report. (Attachment D).
- 19) Matters previously discussed and deferred to future meetings (Attachment E).
- 20) Information exchange and Agenda Items for the Next Meeting.
- 21) Date of Annual Parish Meeting and Annual Council Meeting -9<sup>th</sup> June 2014.

Michael Cleary  
Clerk and Responsible Financial Officer



**ATTACHMENT A: PLANNING APPLICATIONS**

SDNP 14/01568FUL	Mares Lane Bungalow, Hensting Lane, Owslebury
Proposal:	Construction of a replacement dwelling.
Closing date (OPC):	13/05/14

**ATTACHMENT B: PLANNING DECISIONS**

WCC 14/00355/FUL	Thistleridge Farm, Portsmouth Road, Fishers Pond, Eastleigh
Proposal:	Erection of an agricultural building.
Decision:	Approved

WCC 14/00158/FUL	Little Ranch, Portsmouth Road, Fishers Pond, Eastleigh
Proposal:	Siting on 1no. touring caravan and 1no. mobile home for residential use For 1no. gypsy pitch together with the formation of hardstanding with Ancillary and utility/dayrooms
Decision:	Refused.

**ATTACHMENT C: PAYMENTS AND RECEIPTS SINCE LAST MEETING**

**Proposed payments and actual receipts**

<b>Voucher</b>	<b>Amount (£)</b>	<b>Payee</b>	<b>Purpose</b>
<b>PAYMENTS</b>			
4	17.00	HALC	Local Council Review subscription 2014/15 (budget £16)
5	40.00	Hampshire Playing Fields Assn	2014/15 subscription (budget £42)
6	195.00	SDNP	Planning Application fee re Remembrance Stone
7	37.80	WCC	Play inspection (VAT £6.30)
8	273.93	M Cleary	Clerk's net pay for April
9	182.00	Post Office Ltd	Clerk's PAYE April
10	30.49	M Cleary	Clerk's expenses April (Travel £14.45, Postage £2.85 Block plan £10.99 VAT £2.20)
11	32.50	TLC	Webmasters monthly invoice
12	25.00	Hampshire Pension Fund	Monthly contribution to pension deficit funding
13	100.00	Hedge Sparrow	Grass cutting (budget £100)
144	360.00	Arbor-Call	Pruning of Bank Tree (Budget £300+ VAT£60)
<b>RECEIPTS</b>			
2	11,462.50	WCC	1 <sup>st</sup> installment of Precept and Council Tax Support for 2014/15

**Council is requested to approve the above payments.**

**ATTACHMENT D: CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.**

Action: Hazeley Farm housing development <ul style="list-style-type: none"> <li>District Councillor Ruffell to provide Clerk with additional information</li> <li>Clerk to write to SDNP expressing concern over lack of consultation.</li> </ul>	By When: ASAP	By Whom: Clerk
Action: Environmental/Wildlife Protection <ul style="list-style-type: none"> <li>To work with the PCC in incorporating countryside protection in the Welcome Pack for new residents;</li> <li>To prepare notices for publication emphasising the need to protect the countryside and the Council's intention to request Enforcement measures when necessary..</li> </ul>	By When: May/June	By Whom: Clerk
Action: Consultations: <ul style="list-style-type: none"> <li>Clerk to complete CIL questionnaire and submit to SDNP.</li> <li>Clerk to complete Transparency questionnaire and submit to DCLG</li> </ul>	By When: May/June	By Whom: Clerk
Action: Owslebury Sports Club <ul style="list-style-type: none"> <li>To arrange a meeting between the Committee and the Council, such meeting to include consideration of lease of pavilion.</li> </ul>	By When: May/June	By Whom: Clerk
Action: Bus Shelter <ul style="list-style-type: none"> <li>To agree the detailed arrangements for the building of the bus shelter.</li> </ul>	By When: April	By Whom: Clerk/ME
Action: Protection of verges – Hurst Lane <ul style="list-style-type: none"> <li>To obtain confirmation of acceptance of terms of grant to residents and completion of works.</li> </ul>	By when:	By whom: Clerk
Action: Litter Pick <ul style="list-style-type: none"> <li>Chairman to discuss leadership of Litter Pick with a Parishioner..</li> </ul>	By when:	By whom: Clerk
Action: Rights of Way <ul style="list-style-type: none"> <li>To report broken branches and fly tipping to HCC/WCC.</li> </ul>	By when:	By whom: Clerk
Action: Council's interest in land <ul style="list-style-type: none"> <li>To note with the owners of Lower Whiteflood Farm the Council's ownership of Common Land (CL231 and to enquire as to the state of the Pond.</li> <li>To request the owners of Great Hunts Place to act on the Council's behalf as stewards of the Common Land CL233.</li> </ul>	By when:	By whom: Clerk
Action: Commemoration Projects <ul style="list-style-type: none"> <li>To arrange for planning permission to be obtained;</li> <li>To place the order with Capital Refit on the basis of the final cost estimate;</li> <li>To arrange for transportation and installation;</li> <li>To publicise the 'Stone' in the Newsletter and to seek personal contributions.</li> </ul>	By when: May/June	By whom: Paul Bowes/ Clerk

**ATTACHMENT E: MATTERS PREVIOUSLY DISCUSSED AND DEFERRED TO FUTURE MEETING.**

Action:	By When:	By Whom:
<p><b>Traffic management</b></p> <ul style="list-style-type: none"> <li>To await a report from Andy Smith in January/February, following his review, on the possibility of measuring average speed of traffic in Whaddon and Hurst Lanes, Main Road and Morestead Road and reductions in speed limits and/or additional road markings to assist in traffic calming;</li> <li>To work with County and District Councillor Humby in organising a multi parish meeting with the Police and Traffic Management to establish 'what is possible', as a prelude to determining any additional steps the Council might take including points, priority signage, 'Slow' markings, virtual pavements</li> <li>To consider the possible introduction of Speed Watch</li> </ul>	<p>April</p> <p>April</p>	<p>ST/JC</p> <p>RH</p> <p>ST</p>
<p><b>Pitcot Lane</b></p> <ul style="list-style-type: none"> <li>To obtain proposals from Hampshire Highways on options considered at on-site meeting to relieve flooding in the Lane.</li> </ul>	<p>January/ February</p>	<p>Clerk</p>
<p><b>Flooding/Council's interests in land</b></p> <ul style="list-style-type: none"> <li>To consider outcome of review by WCC/HCC/HH/Environment agency of flood mitigation measures following January/February floods;</li> <li>To review Stag Lane Pond on completion of flood mitigation review.</li> </ul>		<p>Clerk</p>
<p><b>Community transport</b></p> <ul style="list-style-type: none"> <li>To liaise with Ellen Catterson as appropriate on public and community transport matters and report back to Council.</li> </ul>	<p>June/July</p>	<p>Clerk</p>
<p><b>Emergency Plan</b></p> <ul style="list-style-type: none"> <li>To prepare an Emergency Plan in the event of further flooding in the Parish.</li> </ul>	<p>September/ October</p>	<p>Clerk</p>