

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
13th JANUARY 2014
COMMENCING AT 07:45PM IN OWSLEBURY PARISH HALL**

PRESENT

Parish Councillor John Chapman (in the Chair)
Parish Councillors: Gerry Tull, Roger Page, Paul Phillips, Will Martin, Sally Tattersall.

IN ATTENDANCE

Clerk and Responsible Financial Officer (RFO): Michael Cleary
County and District Councillor Rob Humby (left the meeting at 8.30pm)
District Councillor Lawrence Ruffell (left the meeting at 8.30pm)

No members of the public were present

1/14 APOLOGIES

Parish Councillor Mark Egerton (holiday)

2/14 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

Councillor Chapman noted his personal interest in matters concerning the Owslebury Christmas Lights. Councillor Phillips noted his personal and prejudicial interest in matters directly concerning Pitcot Lane and his personal interest in St. Andrews Church. Councillor Martin noted, as Treasurer, his personal and prejudicial interest in matters concerning Morestead Church.

3/14 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9TH DECEMBER 2013

The draft minutes of the Parish Council meeting held on 9th December 2013 had been previously circulated. There were no amendments to the draft Minutes. All Councillors noted their acceptance of the Minutes as a true record.

4/14 POLICE REPORT

The police could not attend the meeting and there was no Police Report on this occasion.

5/14 PUBLIC QUESTIONS AND COMMENTS

a Planning Applications – statement of intent from owner or agent and public comment.
No member of the public was present.

b Other agenda items –public comment.
No member of the public was present.

6/14 CLERK'S REPORT

The Clerk noted the following progress on matters determined by Council at previous meetings:

a) Action:	By when:	By whom:
Bank Tree To accept the offer from Arbor-Call to remove dead branches from the Bank tree and to arrange for the work to be undertaken.	ASAP	Clerk

The Clerk reported the matter was in-hand.

b) Action:	By when:	By whom:
Bottle Bank To arrange for suitable signage to be installed, and a letter provided to residents		Clerk

The Clerk reported he had delivered letters to residents with homes by the Bottle bank entrance. The residents had raised a number of points with him and he would gain further information before the next Council meeting. He noted the cost of signage would be £40 plus installation.

c) Action:	By when:	By whom:
Parish Plan <ul style="list-style-type: none"> Clerk to prepare final plan and arrange for printing and distribution. 		Clerk

The Clerk reported the Plan had been completed. A copy was available on the website and in the Parish Hall. The availability of the Plan had been publicised in the Newsletter.

d) Action:	By When:	By Whom:
Communications <ul style="list-style-type: none"> To invite the Editorial Team of the Owslebury Newsletter to discuss with the Council if and how the Newsletter could be developed to provide a better form of 2-way communication between the Council and Parishioners. 	January/ February	JC

The Clerk noted a letter had been sent to the Editor and he would follow-up the matter before the next Council meeting.

e) Action:	By When:	By Whom:
Glebe Field: <ul style="list-style-type: none"> Clerk to arrange for Hedleys to register the Council's ownership of its 'part' of the Glebe Field at the Land Registry. 	ASAP	Clerk

The Clerk reported the matter was in-hand.

f) Action:	By When:	By Whom:
Burial Ground <ul style="list-style-type: none"> The consultative letter, duly signed by the Chairman and the Vicar (on behalf of the PCC), should be distributed to parishioners subject to the inclusion of information on the potential use of the Glebe Field, email addresses and a deadline of the end of March for responses. 	ASAP	Clerk/Paul Bowes

The Clerk reported the letter had been duly signed, printed and the copies given to Paul Bowes for distribution to parishioners. The printing cost was £28.40.

7/14 COUNTY AND DISTRICT COUNCILLOR REPORTS

District Councillor Ruffell reported he had received notification that water pipe repair work would be undertaken in Whaddon Lane in the next few days. He commented on the Mayor of Winchester Community Award Scheme and noted the redevelopment of the former Queen's Head public house in Stanmore to provide 20 social housing units.

County and District Councillor Humby summarised the steps that had been taken to mitigate the traffic issues in the Parish as a consequence of the water main works on the Colden Common Main Road. He had involved senior Officers, Hampshire Highways and the Police, as well as the Parish, and had updated the local MP. More signage had been agreed and the issue was mainly one of enforcement, particular in connection with over-weight lorries. He also noted road work would be undertaken in Twyford whilst traffic volumes were reduced, and that the Pelican crossing work at Northfields would probably be undertaken in the Spring.

During the course of the report it was noted the school bus was running late in recent times (becoming a recurring problem) and it would seem that on at least one occasion the bus was crowded, with children sitting on each other's laps. County and District Councillor Humby agreed to make enquiries.

Action:	By When:	By Whom:
School bus <ul style="list-style-type: none"> To enquire as to reasons for the bus being late and over-crowded. 	February	RH/Clerk

8/14 HIGHWAYS

- a) **Colden Common road works:** The Chairman noted the matter had been discussed during the report from County and District Councillor Humby and would continue to be monitored.
- b) **Country kerbing:** The Chairman noted he had been assured an alternative quotation for the kerbing work obtained by a local resident, would be available in time for the next Council meeting to consider.

Action:	By When:	By Whom:
Kerbing at Hurst Lane <ul style="list-style-type: none"> To discuss level of personal contribution with local residents and discuss options open to Council 	February	JC

- c) **Flooding:** the Chairman reported the work undertaken at the culvert in Hurst Lane had alleviated much of the flooding problem, although some further refinement would be required. He also noted the work undertaken at Owslebury Bottom had alleviated flooding. The Clerk noted Hampshire Highways would be in discussion with Marwell about the ditch in Whaddon Lane.

9/14 RIGHTS OF WAY

Councillors noted the impact of the recent bad weather on the state of the Rights of Way. Councillors noted 2 particular matters of concern largely unconnected with storm damage: barbed wire had been placed on the stiles by Sladford House. The Clerk noted the matter had been reported to HCC. It was also noted the state of bridleway 3 (off Hazeley/Morestead junction) was appalling and had been neglected for some years.

Action:	By When:	By Whom:
Cutting list <ul style="list-style-type: none"> To consider which ROW should be put forward to HCC for the annual cutting programme. 	February	Clerk

10/14 PLANNING

a) Planning Applications and Application for Lawful Development Certificate

There were no Planning Applications for the meeting to consider. The Council considered the application for a Lawful Development Certificate for Mares Lane Cottage, Whites Hill. The Council noted that the Application was primarily a legal matter for WCC/SDNP to consider: the Application either did or did not comply with the Permitted Developments Regulations. Should the Application not conform to the Regulations, a Planning Application would need to be submitted and the Council would then comment in the normal manner. It was agreed that on the current Application for a Lawful Development Certificate being considered by the meeting, the Council would not comment, but await the outcome of the Legal Officers decision.

b) Planning Decisions

Councillors noted the Planning Applications for both the Land at the Malt House, Baybridge Lane and for the Old White House, Baybridge Lane had been approved. It was noted the application for change of use at Whaddon Farm had been withdrawn.

c) Enforcement

The Clerk noted he had been informed that WCC had set in train an enforcement case in relation to the materials used in the tiling of the garage at Old Wells Cottage. There were no other matters to report.

11/14 SHARED SERVICES

The Clerk reported on his attendance at an informal meeting at Bishop's Waltham of local parishes in connection with the possibility of shared services. It was noted the Chairman would be attending the next meeting of the group and would report back to Council.

Action:	By When:	By Whom:
Shared services <ul style="list-style-type: none"> The Chairman to attend the next meeting of local parishes to consider shared services and report back to Council. 	March	JC

12/14 COMMUNITY TRANSPORT SERVICES

County and District Councillor Humby reported that he had not had the opportunity to make enquiries in connection with the possibility of the South Central Ambulance Service providing assistance locally for hospital appointments. It was **Resolved** unanimously:

Action:	By when:	By whom:
Community transport <ul style="list-style-type: none"> To ask County and District Councillor Humby to make enquiries re South Central Ambulance, and any further advice from HCC. To give further consideration in due course to community transport arrangements within Owslebury re medical appointments. To consider whether resource sharing with other parishes would be a potential option. 	February	RH All/Clerk Clerk

13/14 FINANCE, ADMINISTRATION AND STATUTORY MATTERS

a) Payments and receipts

Councillors **Resolved** unanimously (Proposed by the Chairman and seconded by Councillor Martin) the following payments be made, and noted receipts since the last meeting:

Voucher	Amount (£)	Payee	Purpose
PAYMENTS			
91	244.73	OCS (Cannon)	Grass/hedge cutting November
92	32.50	TLC	Webmaster monthly invoice
93	240.27	M Cleary	Clerk's December net pay
94	160.00	Post Office	Clerk's PAYE
95	26.22	M Cleary	Clerk's December exps (travel £18.75; postage £3; Stationery £4.47)
96	25.00	Hampshire P Fund	Contribution to Pension Fund Deficit reduction re former Clerk
97	34.00	M Cleary	re renewal of AVG internet security
98	246.17	D. Greenslade	Christmas Lights
99	108.00	Play Inspection Company	Interim audit of play area (£90+VAT)
RECEIPTS			
17	300.00	HCC	County Councillor Small grants re Bank tree

- b) **Reserves Policy:** Councillors considered the Reserves required by the Council to ensure the smooth running of the Council and to fund community projects. The Council **Resolved** unanimously (Proposed by the Chairman and seconded by Councillor Tull) to hold reserves under the following headings, the monetary amount being determined by Council on an annual basis and to take account of inflation in the medium term:
- i. *General reserve:* for unplanned but necessary expenditure, amounting to between 6 and 9 months annual budgeted expenditure including transfers to specific reserves;
 - ii. *Legal and Planning Costs reserve:* for advice on planning applications or appeals which the Council consider to be of great importance to the Parish;
 - iii. *Election costs reserve:* for costs in connection with contested elections, the monetary amount being advised by WCC;
 - iv. *Play Equipment reserve:* for the Council's reasonable contribution towards the replacement of the play equipment;
 - v. *Community Projects reserve:* to enable the Council to fund community projects included in the Parish

Plan or subsequently identified by Council, including, traffic calming, pedestrian safety, country kerbing, broadband, sports pavilion, flooding alleviation, community transport, new burial ground and community assets such as the Glebe Field and Ship Inn.

vi. *Christmas Lights reserve*: to enable the Council to participate in the lighting of the village.

c) **Grants and donations**: having considered the value provided to the local community and being within the limits determined by law, the Council **Resolved** unanimously (Proposed by the Chairman and seconded by Councillor Tull) that the following grants be made under section 137(1) LGA 1972 or under Church Maintenance arrangements:

- i. *St Andrew's Church*: £100 general grant and £200 for Church maintenance;
- ii. *Morestead Church*: £100 general grant;
- iii. *Owslebury Newsletter*: £100;
- iv. *Marwell Life*: £100 – however, the Council wished to be better informed about developments at Marwell Wildlife, given its importance to the community;
- v. *Citizens Advice Bureau*: £150;
- vi. *Age UK Winchester*: £200
- vii. *Home-Start Meon Valley*: £100

Action:	By when:	By whom:
Marwell Wildlife <ul style="list-style-type: none"> • To write to Marwell Wildlife proposing they keep the Council and community better informed about developments at the Park. 	February	Clerk/JC

d) **Estimate of outcome for 2013/14 against budget**: the Council noted the RFO's estimate of the outcome for 2013/14 (appendix 1) including the proposed transfer to specific reserves.

e) **Budget for 2014/15 and Precept for 2014/15**: the Council considered the RFO's proposed budget. It noted that cost savings envisaged in the budget should enable the Council to work within the present level of Precept and to be able to fund, within reasonable levels, community projects of great importance to the Parish. The Council **Resolved** unanimously (Proposed by the Chairman and seconded by Councillor Tull) to:

- i. approve the RFO's proposed expenditure budget for 2014/15 and transfers to specific reserves (appendix 2);and
- ii. hold the Precept for 2014/15 at its 2013/14 level of £21,997.

Action:	By when:	By whom:
2014/15 Precept <ul style="list-style-type: none"> • RFO to confirm Precept to WCC (£21,997). 	ASAP	Clerk

14/14 OPEN SPACES, RECREATION AND PLAY GROUNDS

a) **Owslebury Football and Cricket Clubs**: In the absence of Councillor Egerton it was **Resolved** unanimously that the matter be deferred to the next meeting.

Action:	By When:	By Whom:
Sports Clubs/Pavilion <ul style="list-style-type: none"> • To provide a further update on the combination of the Cricket and Footballs Clubs and to consider matters outlined in Chairman's note including proposed operation of facilities, construction and funding of new pavilion , Health and Safety, OPC budget considerations for 2014/15+ and short term arrangements. 		ME

b) **Licence Fee**: the Clerk note the Licence fee arrangements would need to be reviewed in the light of the proposed merger of the Cricket and Football Clubs. It was agreed the Clerk would make further enquiries of the Clubs as to what proposal they had in mind and would then update the Council for debate and decision.

Action:	By When:	By Whom:
Licence fee: <ul style="list-style-type: none"> • To discuss with the Clubs their proposals for the licence arrangements/fee following the merger of the Clubs. 	February	Clerk

- c) **Playground inspection:** the Clerk noted the interim inspection (the Inspector's report having been previously circulated to Councillors) had not raised any significant issues; the matters raised would be resolved as part of routine maintenance.

- d) **Swing seat:** Council **Resolved** unanimously to authorise the Clerk to acquire a new wing seat (£50) as recommended by the Pay Area Inspector.

Action:	By When:	By Whom:
Swing seat		
<ul style="list-style-type: none"> • The Clerk to acquire a new swing seat and arrange for its installation. 	March	Clerk

15/14 WORLD WAR 1 AND D-DAY COMMEMORATIONS

The RFO noted he was awaiting a decision from HCC on the Council's application for a grant for the majority of the proposed expenditure in connection with the memorial wall. He further noted that if the grant request was successful, Council would need to approve the final plans and financial estimates and to establish and agree the terms of the Committee (chaired by Paul Bowes) to oversee the project.

In relation to the proposed Exhibition, it was **Resolved** unanimously (proposed by Councillor Phillips and seconded by Councillor Tull) that arrangements for the timing and scale of the Exhibition should go-ahead and that Councillor Phillips should bring back proposals to the next meetings.

Action:	By When:	By Whom:
Commemoration events		
<ul style="list-style-type: none"> • The RFO to ascertain the outcome of the grant application to HCC and, if successful, Council to approve plans and financial estimates and to determine the terms of reference of the Committee overseeing the project. • Councillor Phillips to present proposals for the holding of an exhibition. 	February	Clerk/Paul Bowes
	February	PP

16/14 APPLICATION FOR A REVIEW OF PREMISES LICENCE – MATTERLEY BOWL

The Council discussed the size of, and issues connected with, the Boomtown event and **Resolved** unanimously to comment to the Licencing Authority the proposed increase in numbers from 40,000 to 50,000 would mean the event was reaching its maximum capacity.

Action:	By When:	By Whom:
Matterley Bowl		
<ul style="list-style-type: none"> • The Clerk to write to Licencing Authority to note proposed increase in number to 50,000 would be reaching maximum capacity. 		Clerk

17/14 MATTERS PREVIOUSLY DISCUSSED AND DEFERRED TO FUTURE MEETINGS

The Council noted the matters in the Clerk's summary attached to the Agenda, of issues discussed at previous Council meetings and deferred to future meetings.

18/14 AGENDA ITENS FOR NEXT MEETING

There no items put forward for the next meeting.

19/14 DATE OF NEXT TMEETING

The next meeting of the Council will be on 10th February 2014 at the Parish Hall commencing at 7.45pm.

The meeting closed shortly before 9.45pm

Chairman...John Chapman.....

Date: 10th February 2014

APPENDIX I (1 of 2): ESTIMATE 2013/14 COMPARED AGAINST BUDGET

(Adapted from RFO's note accompanying the Agenda)

The Estimated outcome for 2013/14 is set out on the detailed spreadsheets supplied to Councillors and is summarised on page 2 of this Appendix. I comment as follows:

1. I anticipate a surplus for 2013/14 of £1,872 against a budgeted deficit of £52. However this masks very considerable variances in certain budget categories as noted below.
2. The major **favourable variances** are accounted for by:
 - a. Clerk's costs – savings of £3,749 – largely attributable to a lower pay rate and fewer hours charged than budgeted (saving £2,275), the new Clerk not being a member of the HCC pension scheme (saving £1,124), lower than budgeted travel (saving £229) and lower home working allowances (saving £121);
 - b. Insurance premium – saving £556- largely due to a re-tender;
 - c. Grass cutting costs – saving £539 – which appears to be primarily due to over-budgeting;
 - d. Stationery costs- savings £248- which reflects some over budgeting, and savings on cartridges through internet searches and use of non-original cartridges;
 - e. Planning agent costs –saving £500 – as we did not use an agent in the year;
 - f. Parish Plan – saving £283- as the costs were funded by a WCC grant;
 - g. Pay phone – saving £200- as no contribution was required by BT;
 - h. Non-precept receipts – additional £354 – mainly reflects a grant from Hampshire Playing Fields Association (£250) and backlog licence fees (£100) from the sports clubs for the previous year;
3. The major **unfavourable variances** are accounted for by:
 - a. Contribution to Christmas Lights (release from specific reserve) - £246 (see 4 below);
 - b. Improvements to the Recreation Ground – costs of £3,044. Council resolved that these costs would be offset by the Community Projects Reserve but I have assumed that in view of the expected outcome the Council would wish to maintain the reserve at £16,750. Council is requested to confirm this proposal;
 - c. Maintenance and Inspections- additional costs £159- reflects a general increase in such costs from digger hire to clear grips to additional playground inspection and repairs;
 - d. Dog waste collections – additional costs £330 – this is largely as WCC was late in charging OPC for 2012/13 collections ie a catch-up.
 - e. Repayment of VAT following identification of an error in the VAT return for the previous year - £1,526;
 - f. Land Registry costs for the registration of OPC's ownership of part of the Glebe Field - £277.
4. The **Reserve movements** shown in the summary relate to:
 - a. The transfer of £246 from the Christmas Lights Reserves as approved by Council;
 - b. The transfer to
 - i. Legal and Planning costs Reserve of £500;
 - ii. Election Costs Reserve of £1,000 as recommended by WCC;
 - iii. Play Equipment Replacement Reserve of £1,500 – broadly £500 per year since the equipment was acquired c3 years ago.
5. It should be noted that even after the above transfers to the above specific reserve accounts, the General Reserve is anticipated to be £13,124. This represents about 7 months budgeted expenditure and budgeted transfers to specific reserves in 2014/15 ie in line with the OPC's Reserves policy.

MJ Cleary
Responsible Financial Officer

APPENDIX 1 (2 of 2): ESTIMATE 2013/14 COMPARED AGAINST BUDGET

The information below is in summary form and nets any income received against the related expenditure ie on a 'net' basis.

OUTCOME (on a 'net' basis)

	Budget 2013/14	Estimated outcome 2013/14	Variance	Note on Page 1
Clerk's costs (pay, travel, home working etc)	10,659	6,910	3,749	2a
Insurance	1,843	1,287	556	2b
Donations to Churches and S137 grants	1,890	1,750	140	
Christmas Lights	0	246	-246	3a
Community Projects (WW1)	0	100	-100	
Community Projects (Recreation ground)	1,000	3,044	-2,044	3b
Grass cutting (net of OPHMC and St Andrews)	2,913	2,374	539	2c
Subscriptions	478	530	-52	
Maintenance and inspections	700	859	-159	3c
Dog waste collection	660	990	-330	3d
Audit	450	370	80	
Web site	455	430	25	
Meeting expenses	300	397	-97	
Stationery	400	152	248	2d
Chairman and Cllrs expenses	134	104	30	
Training	130	251	-121	
Office equipment	100	0	100	
Planning agent	500	0	500	2e
Parish Plan	200	-83	283	2f
Street lighting	200	192	8	
Pay phone	200	0	200	2g
Land Registry costs	0	277	-277	2
Bank tree maintenance	0	0	0	
Postage	25	51	-26	
Publications	50	0	50	
Sundry others	75	35	40	
VAT over-claim in error and repaid	0	1,526	-1,526	
TOTAL CASH EXPENSES (net of related receipts)	23,362	21,792	1,570	
Less; non-Precept receipts	-310	-664	354	2h
Less: Council Tax Support Grant	-1,003	-1,003	0	
Less Precept 2013/14	-21,997	-21,997	0	
NET (DEFICIT)/SURPLUS FOR YEAR	(52)	1,872	1,924	

RESERVES

	General	Legal & Png	Election costs	Community Projects	Play Equipment	Christmas Lights	Total
At 01/04/13	14,106			16,750		753	31,609
Surplus/Deficit for year	2,118			0		-246	1,872
Transfers to specific reserves	-3,100	500	1,000	0	1,500	100	0
Estimated reserves at 31/03/14	13,124	500	1,000	16,750	1,500	607	33,481

APPENDIX 2 (1 of 2): BUDGET SUMMARY 2014/15
(Adapted from RFO's note accompanying the Agenda)

The Budget for 2014/15 is set out in detail on the detailed spreadsheets supplied to Councillors and is summarised on page 2 of this Appendix. I comment as follows:

1. Overall, costs are anticipated to fall £757 over the estimate for 2013/14 or 3.5%. However this masks very considerable variances within budget categories, as noted below.
2. The major increases in costs over the expected outcome for 2013/14 are as follows:
 - a. The Clerk's payroll and associated costs – increase £258 or 3.7% - reflect a similar number of hours as those for 2013/14, at the nationally agreed scale rate;
 - b. I have budgeted £3,000 for Community Projects such as traffic calming, country kerbing etc. To the extent this is not incurred I would propose it be transferred to the Community Projects Reserve. I have also budgeted £700 additional spend on WW1/D-Day commemoration projects. This (together with the £100 included in the Estimate for 2013/14) is in-line with the application submitted to HCC. (Please note this is a net figure – gross costs being offset by anticipated HCC grants and contributions for the PCC and OMCA and personal contributions, leaving a net £800 for OPC to fund);
 - c. Donations and Grants are budgeted to increase by £300 or 17.1% mainly as I have included £1,000 for requests which may arise during the year over and above the usual organisations supported by OPC;
 - d. Maintenance and Inspections has increased by £241 or 28.1% mainly as I anticipate a higher level of repairs costs will be incurred in relation to play equipment;
 - e. Website costs are budgeted to increase by £70 or 16.3% as I anticipated changes being made to the Website as and when the Council reviews its communications policy, in line with the Parish Plan;
 - f. Non-precept receipts are expected to fall by £454 or 68.4% as I have not anticipated the receipt of any grants, but have anticipated a fall in licence income from the sports clubs following their merger;
 - g. The other increases may look high in % terms but are small in quantum.
3. The major reductions in costs are as follows:
 - a. Both the release of the Christmas Lights reserves (£246) and the expenditure on improvements to the Recreation Ground (£3,044) in 2013/14 will not be required in 2014/15;
 - b. Grass cutting is anticipated to fall by £434 or 18.3% which reflects the re-tender;
 - c. Dog waste collection costs are expected to fall by £250 or 25.2% as 2013/14 included catch-up costs from the previous year;
 - d. The savings in VAT costs relates to the repayment of VAT in 2013/14 of £1,526 which was one-off in nature.
4. I have assumed Council would wish to make the following transfers to specific reserves:
 - a. increase the Legal and Planning Reserve by £500 to £1,000;
 - b. increase the Play Equipment Replacement Reserve by £500 to £2,000;
 - c. increase the Christmas Lights Reserve by £100 to £707 (funding request for 2015 lights yet to be determined).

These transfers to specific reserves would be in-line with the Reserves Policy.

5. On the above basis and given the Council Tax Support Grant from WCC, a Precept of £21,997 for 2014/15 (ie same as that for 2013/14) would enable the Council to increase the General reserve by £1,000 (after providing for increases in the specific reserves-as noted above) and would ensure the Council has a reasonable level of overall reserves to draw upon as and when necessary.

MJ Cleary
Responsible Financial Officer

APPENDIX 2 (2 of 2): BUDGET SUMMARY 2014/15**OUTCOME (on a 'net' basis)**

	Budget 2013/14	Estimated outcome 2013/14	Budget 2014/15	% change (Budget v Estimate)	Note on 1 of 2
Clerk's costs (pay, travel, home working etc)	10,659	6,910	7,168	3.7%	2a
Insurance	1,843	1,287	1,400	8.8%	
Donations to Churches and S137 grants	1,890	1,750	2,050	17.1%	2c
Christmas Lights	0	246	0	-100.0%	3a
Community Projects (WW1)	0	100	700	600.0%	2b
Community Projects (Recreation Ground)	1,000	3,044	0	-100.0%	3a
Community Projects (Other)	0	0	3,000	-	2b
Grass cutting (net of OPHMC and St Andrews)	2,913	2,374	1,940	-18.3%	3b
Subscriptions	478	530	560	5.7%	
Maintenance and inspections	700	859	1,100	28.1%	2d
Dog waste collection	660	990	740	-25.2%	3c
Audit	450	370	400	8.1%	
Web site	455	430	500	16.3%	2e
Meeting expenses	300	397	400	1.0%	
Stationery	400	152	160	5.3%	
Chairman and Cllrs expenses	134	104	130	25.0%	
Training	130	251	290	15.5%	
Office equipment	100	0	80		
Planning agent	500	0	0		
Parish Plan	200	-83	0		
Street lighting	200	192	200	4.2%	
Pay phone	200	0	0		
Land Registry costs	0	277	0	-100.0%	
Bank tree maintenance	0	0	100		
Postage	25	51	60	17.6%	
Publications	50	0	30		
Other	75	35	27	-22.9%	
VAT over-claim in error and repaid	0	1,526	0	-100.0%	3d
TOTAL CASH EXPENSES (net of related receipts)	23,362	21,792	21,035	-3.5%	
Less; non-Precept receipts	-310	-664	-210	-68.4%	2f
Less: Council Tax Support Grant	-1,003	-1,003	-928	-7.5%	
Less: Precept 2013/4; Proposed Precept 2014/5	-21,997	-21,997	-21,997	-4.5%	
NET (DEFICIT)/SURPLUS	(52)	1,872	2,100		

RESERVES

	General	Legal & Png	Election costs	Community Projects	Play Equipment	Christmas Lights	Total
At 01/04/14	13,124	500	1,000	16,750	1,500	607	33,481
Surplus/Deficit for year	2,100						2,100
Transfers to specific reserves	-1,100	500	0	0	500	100	0
Estimated reserves at 31/03/15	14,124	1,000	1,000	16,750	2,000	707	35,581