

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
11th MARCH 2013
AT 07:45PM IN OWSLEBURY PARISH HALL**

PRESENT

Chairman: Councillor Mr A Manship
Councillors: Mr J Chapman, Mr R Page, Mr M Pallant & Mr G Tull

IN ATTENDANCE

County Councillor: Mr P Mason (left the meeting at 8.45pm)
District Councillor: Mr R Humby
Clerk: Mr M Cleary
PCSO Nolan (left the meeting at 8.15pm)

36/13 APOLOGIES

District Councillor: L Ruffell

37/13 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

No Councillor had an interest on an agenda item which should be disclosed.

38/13 CONFIRMATION OF THE MINUTES

The minutes of the Parish Council meeting held on 11th February 2013 had been previously circulated. There were no amendments to the draft minutes. Councillors approved the Minutes and the Chairman signed them as a correct record of the meeting.

39/13 POLICE CONSTABLE REPORT

PCSO Nolan reported on criminal or suspicious activities, mainly in neighbouring parishes. Farms and stables had been visited by people allegedly trying to acquire old batteries, but more likely 'checking out' the premises concerned. There had been damage to vehicles (2 widows broken) in both Wickham and Bishop's Waltham. In Owslebury there had been an incident involving 'hand-brake turns' on the Recreation Ground. PCSO Nolan advised that when suspicious behaviour is being reported, parishioners should not rely on voice-mail on individual Police staff phones (as they may be away on jobs or on holiday) but use instead the 101 non-emergency phone number.

40/13 TO HEAR PUBLIC QUESTIONS AND COMMENTS

a) Planning Applications – Statement of Intent from Owner or Agent and Public Comments

Mr and Mrs Lane commented on the planning application for their property, Bottom Cottage, Owslebury Bottom. They explained the application involved the conversion of a garage/outbuilding to residential accommodation for their own use, so enabling other members of their family to live in the main house. In answer to a question raised by a Councillor Mr Lane confirmed that the converted garage/outbuilding was 'connected' to the main house and could not be occupied as separate legal residence.

Mr Haddock commented on the planning application in connection with his home, Ridgeway, Lower Baybridge Lane. He explained the structural problems that had been encountered, problems which could not be allowed to continue. The proposed development was, in essence, a re-build of the property in broadly the same footprint as the old (about 4' further away from his neighbour's property). There had been no objection from his neighbour and the new build would be a far better property for the future.

Mr Edwards commented on the planning application for Stoneycroft, Hensting Lane. He proposed to reconstruct the existing roof to provide an additional 4 bedrooms together with other alterations to the existing interior. The work would be on the existing footprint, except for the addition of a porch.

Councillor Tull explained to the Council that he was commenting as a member of the public on Sir George Brewer's planning application for Sweetbriar Farm, Whaddon Lane, following a conversation he had had with Sir George who was unable to attend the meeting. The work essentially involved building work necessary to install a toilet and shower suitable for a person with limited mobility.

b) Other Agenda Items – Public Comments

The Chairman invited the candidates for co-option to address the Council, if they so wished.

Paul Phillips expanded on his written summary provided to Councillors before the meeting. In essence he had extensive business experience, had lived in the village for some 24 years and was heavily involved with the Church. He was keen to join the Council to influence planning and rural events so as to protect or improve the parish landscape.

Ellen Catterson expanded on her written summary. In essence she had been in the village for some 18 months, had 2 young children and had been involved in village events. She wanted to join the Council to help keep Owslebury as a lovely place in which to live, but also to improve bus/transport services for parishioners so that people had convenient access to Winchester and neighbouring parishes.

Will Martin commented further on his written summary. He had 30 years of business experience mainly in marketing, communications and management. Whilst change in nearly every facet of life was inevitable in today's world, he could help manage the process to ensure it was sustainable and fitted into the village life and framework. In this regard, he felt his negotiating skills developed during his career would help resolve areas of potential conflict.

41/13 MATTERS ARISING FROM THE MINUTES

- a) **Street Cleaning:** The Chairman reported he had spoken to Mr Ross and that road sweeping was on his agenda. However Mr Ross could not give a firm date for the road sweep. The Chairman noted there was usually one street clean per annum, but this had not occurred in the last 12 months. Councillor Tull commented that the amount of debris concerned would be beyond the capability of a small sweeper.
- b) **Beech Grove: change in parking arrangements:** the Chairman noted that the parties involved (as Beech Grove was also due to be resurfaced) were now liaising with one another and the necessary work would be co-ordinated and would probably take place in October.
- c) **Pot holes in Baybridge Lane:** The Clerk reported these had been repaired by Hampshire Highways. Councillor Chapman commented whilst this may be the case, more pot holes had appeared in other parts of the Parish. The Chairman asked that these be reported to Hampshire Highways by using their web-site.
- d) **Ditch in Whaddon Lane opposite the apple Orchard:** the Clerk noted he had had a meeting with James Cretney of Marwell Wildlife and that Mr Cretney was keen to continue to have good relations with the Council. Marwell Wildlife would do 'its bit' in ensuring the ditch is maintained.
- e) **Speaker for Annual Meeting:** the Clerk confirmed that following an introduction from Councillor Pallant, Paul Williams, CEO Winchester Area Community Action (WACA) had agreed to be the guest speaker at the Annual Meeting, the subject matter being how WACA could help Owslebury.
- f) **SDNP Authority meeting:** the Chairman reported he had attended the meeting on 26th February which involved some 65 people and 12 representatives from the South Downs National Park. As part of its planning process, the Park authority would be surveying all Parishes to ask for comment on their broad proposals and on issues they should be addressing. In essence, the Authority had 3 broad objectives: to

help develop thriving local communities, to assist people to get ‘connected’ with the Park and to ensure a sustainable future.

42/13 COUNTY AND DISTRICT COUNCILLOR REPORT

a) County Councillor Mason

Councillor Mason noted the speed limit on the Portsmouth Road by Owslebury had been reduced from 60mph to 50mph.

Whilst welcoming this development, Councillor Chapman expressed his deep concern over traffic speed in the Parish, notably in the Hurst Lane and Whaddon Lane area. Representations had been made to him and the Chairman and there was considerable anger and anxiety in the community. He noted that a 30 mph limit had been placed on certain parts of Hensting Lane and could not understand why similar speed restrictions could not be placed on lanes in the village. It seemed odd the speed limit on the Portsmouth Road had been reduced to 50 mph but traffic could then speed up to 60 mph through small country lanes. County Councillor Mason was sympathetic to the concerns expressed. However the reality was that the Department responsible for traffic issues was not persuaded that the matter needed to be addressed. He readily agreed to try one more time before he retired to get some action, but he was not hopeful. Councillors thanked Councillor Mason but expressed their continuing concern; it seemed that someone would have to be killed in a road accident before the Department concerned would take their concerns seriously.

At this stage in the meeting, Councillor Tull interjected and expressed his deep concern over the dangerous trees at Jackman’s Hill – another case, in his view, of the District or County Councils reluctance to respond to local issues of concern. The matter had been reported some 9 months ago by the Parish Council and nothing of substance had been done until a branch had fallen off and closed the road; luckily there had been no injuries. The lack of immediate action was perplexing and unacceptable and so far as he was concerned, the continuation of a threat to public safety was a breach of the law. The Clerk, Chairman and District Councillor Humby all shared the concern and referred to exchanges of urgent correspondence about the matter. The Clerk reported he had been informed just prior to the meeting that a Section 154 Order would be served on the landowner. This would give time for the landowner to deal with the problem, but Councillors expressed the need for more immediate action. District Councillor Humby asked the Clerk for a copy of the latest correspondence and he would make further enquiries/pressure as would the Clerk.

Action:	By When:	By Whom:
Dangerous trees at Jackman’s Hill <ul style="list-style-type: none"> To follow up with WCC/HCC/Hampshire Highways the further action to be taken to remove the dangerous trees 	ASAP	RH/Clerk

County Councillor Mason continued with his report. He noted that at a recent Council meeting it had been agreed not to increase Council Tax, something he hoped would help local council tax payers.

He expressed his support for, and pride in, the opening of the Hockley Viaduct as a cycle and foot pathway.

County Councillor Mason commented on the recent meeting of the Police and Crime Panel at which the Draft Police Plan had been discussed. He had suggested a number of amendments as it seemed some issues had not been adequately considered, and from a user aspect, not enough thought had been given to people who do not have access to the internet.

b) District Councillor Humby.

Counsellor Humby noted the Local Winchester Plan Part 1 had been considered to be ‘sound’ by the Inspector and the next steps would be considered by the Cabinet shortly, followed by the full Council. The number of homes to be built over the 20 year Plan period had been increased from 11,000 to 12,500 – 500 being in Whitely and the upper end of the 150-250 range originally put forward for hub parishes such as Wickham.

The Community Infrastructure Levy (CIL) replaced the former S106 scheme and whilst it would involve less funds being automatically received by Parish Councils, Councils will be entitled to make bids for additional funds.

43/13 HIGHWAYS

a) Lengthsman

The Clerk noted the Lengthsman would be spending 3 days in the Parish mainly working on the removal of mud and debris from Whaddon Lane between the kerbed area and The Ship Inn, repairing matting in the Play area and cleaning the equipment, and washing and cleaning road signs. When working in Whaddon Lane the Lengthsman would be wearing protective clothing and will have appropriate signs and a van with warning lights. He will work at a time when there is less traffic. Councillor Page asked that the Lengthsman also cut back bushes and trees which are beginning to obscure signs in that area.

b) Any General Matters

The Clerk reported on his recent conversation with Hampshire Highways. Amongst many matters discussed, the focus of attention by Hampshire Highways for the next 12 months or so would be the repair and replacement of road signs, road resurfacing in Beech Grove (work on Lower Baybridge Lane would probably be in 2014, and in Baybridge Lane in the 2014/15 financial year), grit bins would be placed in Beech Grove and the Marwell area (but not in Baybridge Lane as it is too narrow), and flooding related work would be focused on the Hurst and Whaddon Lanes, with continued monitoring of Longwood Road, Hazely Road and Hensting Lane.

The Chairman noted that in relation to Baybridge Lane where a local farmer’s contract may be amended by Hampshire Highways to include snow clearance, he had made enquiries about the rates of payment; in broad terms they were £40 per hour for normal work and up to £65 for such matter as urgent snow clearance.

44/13 RIGHTS OF WAY

Councillor Chapman commented that Stile 35(b) required repair and the Clerk noted the matter had been reported to the Countryside Team.

County Councillor Mason commented that he had intended to mention in his report that bridleway 9 from The Ship Inn would be improved in the near future. Councillor Tull commented that whilst he was supportive of something being done to improve the bridleway, he was against ‘throwing money away’ on planings. Councillor Chapman noted he was pleased the bridleway would be improved. Councillor Mason commented that if the Council was upset by the proposed improvement to the bridleway the matter should be taken up with the Countryside Team. The Chairman asked the Clerk to ascertain the detail of the proposed improvement and report back to Council.

Action:	By When:	By Whom:
Improvements to bridleway 9 <ul style="list-style-type: none"> To ascertain proposed improvements to the bridleway 	ASAP	Clerk

45/13 RECREATION GROUND/VILLAGE GREEN

The Chairman noted that at the February meeting the Clerk had been asked to consider options open to the Council to protect the Recreation Ground, following damage cause by unauthorised vehicular access to the Green and wanton damage. He asked the Clerk to summarise the options considered and the costings involved. The Clerk noted the Recreation Ground is designated a Village Green and is a welcome feature in the Parish. Councillors and members of the public were keen to protect the visual image of the Ground, and he had taken these views into account.

The Clerk noted Village Greens are protected by law, but the Parish Council is permitted to take reasonable steps to protect the Green.

He explained he looked at a number of options including the use of CCTV, Dragon's teeth and an earth bund.

As regards CCTV, the Clerk commented that Mrs Harfield had kindly indicated to the Chairman she may be prepared to have a CCTV camera affixed to her property. The Clerk noted the Council would wish to express its thanks to Mrs Harfield for her community spirit. However, he had been advised that the CCTV would require a high pole and equipment, the 2 cameras required would probably not be able to identify number plates, given the area that would need to be scanned, and the cost would be in excess of £3000 plus maintenance, and would need monitoring. The Clerk considered the option to be both overly expensive and impractical at present.

The Clerk then turned to Dragon's teeth and an earth bund. He reminded the Council that under paragraph 11 of the Financial Regulations, the Clerk should obtain 3 quotes for the work in question. However whilst price would be a major factor in the Council's considerations, the Council was not bound to accept the lowest price.

He took the Council through the work and quote obtained for Dragon's teeth on the Baybridge Lane side of the Green and the Longwood Road side. He had considered 5 potential contractors. As regards the Baybridge Lane side of the Green, he explained his reasons for his preferred contractor. The proposed price at £686 was at the lower end of the spectrum (which ranged from £1670 to £470), the 'teeth' would be 125mm in diameter, 1 metre in length in total, HC4 treated with a 15 year warranty and would be cemented in. The lowest quote was for smaller diameter, shorter poles. The proposed contractor had done satisfactory work for Owslebury and other Councils. He noted that if the Council decided to use more 'teeth' so as to follow the tree line to the right of the pavilion (from Baybridge Lane), naturally the cost would be greater.

The Clerk took the Council through the quotes for the Longwood Road side of the Green – these varied from £2,453 to £1,100. However, he felt Dragon's teeth may detract from the visual impact of the Green and an earth bund, grassed over, would in time blend-in with the Green. The Clerk took the Council through the costings for an earth bund of about 340mm to 400mm high – these varied from £3,081 to £988. He explained his reasons for his preferred contractor; at £1,310 he was at the lower end of the spectrum but the contractor had good experience in building bunds of good quality, and came with good recommendations.

During the ensuing heated debate various views were expressed, at times forcibly. Councillor Tull questioned why any work was required given the limited number of incidents that had taken place. Other Councillors took a different view and on balance considered the Green should be protected against unauthorised access by joy riders, travellers and others. Councillor Tull could accept the Baybridge Lane side having Dragon's teeth. However he felt strongly that if the Council wanted to have an earth bund, it could achieve that end by doing it itself – in essence, why pay people to buy earth, when other people were paying to have it removed. He and/or others could do the necessary work. The arguments went to and fro and the Chairman brought the matter to a conclusion by asking for a vote. Councillors Manship, Pallant, Page and Chapman voted to accept the Clerk's preferred contractors for Dragon's teeth on the Baybridge Lane side of the Green (Hedge Sparrow) and an earth bund on the Longwood side (Steven Rogers Ground Maintenance); Councillor Tull was against such expenditure.

The Chairman asked the Clerk to update the meeting on the proposed improvements to the track leading to the hard-standing at the Green. The Clerk noted that by common consent the track was a disgrace to the Parish. He had sought 3 quotes for Tarmac being laid on the track – this option would be prohibitively expensive and was not pursued further.

The Clerk obtained 4 quotes for the use of road planings for the main track and for the spur track. These varied from £4,950 to £1,640. The Clerk took the Council through his reasoning for his preferred contractor which at £2,187 was in the middle of the range of quotes – experience in undertaking work of this nature and a track record with the Parish Council.

There was another heated debate, with opinions sometimes being expressed in a forceful manner - the main concern being over the cost and whether the work (which no one disputed needed to be done) could be undertaken in another and cheaper way. Councillors Tull, Page and Pallant felt that the matter should be reconsidered and in particular whether they, together with public volunteers (perhaps the Football and Cricket Clubs, who would benefit from the improvement), could do the work themselves on a not-for-profit basis. The Chairman agreed that a considered proposal including insurance and risk assessment issues should be put to

the Council at its April meeting. The proposal would then be compared with 3rd party contractors and a decision taken at that meeting.

The Chairman asked the Clerk to update the meeting on the financing of the protection measures agreed by the Council and the potential improvements to the track which would be considered by the Council at its April meeting. The Clerk commented that it was unlikely the Council would obtain grants other than for a small proportion of the proposed expenditure and it would therefore need to come from the Council's own reserves. His best estimate was that at the end of the 2012/13 financial year the Council would have combined reserves of about £30,000 of which £16,750 was set aside for improvements, mainly to do with road related matters. As a rule of thumb the Council should maintain reserves of one year's precept (£22,000) at the end of the financial year. This meant the proposed maximum expenditure could be taken from reserves and leave adequate reserves for 2013/14, reserves in excess of the benchmark. Councillors noted the Clerk's comments although with public expenditure being cut and inflation continuing at present levels or rising, the pressure on reserves may increase and the Council would need to be prudent in the use of its reserves.

Action:	By When:	By Whom:
Installation of Dragon's Teeth and construction of Bund at Recreation Ground <ul style="list-style-type: none"> To instruct Hedge Sparrow and Steven Rogers Ground Maintenance to undertake the necessary works 	ASAP	Clerk
Action:	By When:	By Whom:
Improvements to track leading to hard-standing at Recreation Ground <ul style="list-style-type: none"> To put forward for consideration alternative arrangements for improving the track 	ASAP	RG/GT/MP

46/13 DEVELOPMENT/PARISH PLAN

The Clerk noted a further workshop would take place shortly for Councillors to discuss the framework and issues related to a Parish Plan, prior to a public consultation. The Workshop may be joined by the Community Planning Manager from WCC. Councillor Tull was encouraged by the draft outline framework for the Plan but noted the need for the many strands involved in the planning process to be melded together so that any final plan was coherent.

Action:	By When:	By Whom:
Parish Plan <ul style="list-style-type: none"> To prepare the outline of a proposed Parish Plan for consideration by the Council and for public consultation. 	08/04/13	Clerk

47/13 ADOPTION OF STANDING ORDERS, FINANCIAL REGULATIONS AND RISK ASSESSMENT

The Chairman noted the Clerk had circulated the revised Standing Orders before the meeting, Financial Regulations and Risk Assessment. No Councillor had commented on the proposals before the meeting and he asked for any questions that Councillors wished to raise. There were none and the Standing Orders, Financial Regulations and Risk Assessment were formally adopted by the Council.

48/13 PARISH COUNCIL POLICIES: SAFEGUARDING OF CHILDREN AND VULNERABLE ADULTS, COMPLAINTS PROCEDURE, HEALTH AND SAFETY

The Chairman noted the Clerk had circulated the proposed policies before the meeting and had taken account of a comment received from a Councillor about one of the policies. He asked whether there were any further questions Councillors wished to raise. There were none and accordingly the policies were adopted by the Council.

49/13 CHILDREN'S PLAY AREA

The Chairman advised Councillor that he and the Vice Chair had authorised emergency expenditure of £150 plus VAT for material to repair matting in the Play area. The work would be undertaken by the Lengthsman.

(It should be noted that the Clerk will be attending a Play Ground Safety training course to assist him in the monitoring of the Play area).

50/13 CLERK'S CONTRACT

The Chairman advised that he and the Vice Chair had reviewed the Clerk's employment contract as Clerk and Responsible Financial Officer, which was based on the model agreement (NALC). He asked Councillors if they wished to raise comments. There were none and accordingly the Chairman confirmed the Contract was adopted by the Council. Councillor Chapman noted the Council's thanks for the hard work and contribution of the previous Clerk, Liz Manship.

51/13 PLANNING

a) To Discuss Planning Applications

SDNP/13/00375/HOUS	Mr Mark Edwards Stonecroft, Hensting Lane, Owslebury, Winchester
Proposal:	Remove roof to existing dwelling; reconstruct roof to provide 4 no. bedrooms, internal alterations to ground floor; new entrance and stairs to hall.
Closing Date SDNPA:	18/03/13
Closing Date OPC:	18/03/13

OPC: No Comment.

SDNP/13/00374/HOUS	Mr&Mrs Lane Bottom Cottage, Owslebury Bottom, Owslebury, Winchester
Proposal:	Garage conversion and extension to include new roof and minor changes to fenestration
Closing Date SDNPA:	18/03/13
Closing Date OPC:	18/03/13

OPC: No comment

SDNP/13/00419/FUL	Mr&Mrs Haddock Ridgeway Lower Baybridge Lane Owslebury Winchester
Proposal:	Demolition of an existing dwelling and construction of 1 no four bedroom dwelling
Closing Date SDNPA:	18/03/13
Closing Date OPC:	18/03/13

OPC: No comment.

SDNP/13/00899/FUL	Sir George Brewer Sweetbriar Farm Whaddon Lane Owslebury Winchester
Proposal:	Outbuilding for storage, light workshop facility for garden equipment and disabled facilities.
Closing Date SDNPA:	20/03/13
Closing Date OPC:	20/03/13

OPC: No comment.

b) To Discuss Planning Decisions

There were no decisions to report for this meeting.

c) Enforcement Issues

The Chairman noted he would be meeting with the Enforcement officer shortly and enquired whether there were any enforcement issues Councillors would wish him to discuss with the Enforcement officer. Councillors Chapman and Page both noted there appeared to be considerable activity in Marwell Yard involving building material and asked this may be investigated.

Action:	By When:	By Whom:
Enforcement <ul style="list-style-type: none"> • To obtain and consider any enforcement issues with Enforcement and to consider inclusion of Marwell Yard. 	08/04/13	AM

52/13 CORRESPONDENCE– FOR INFORMATION ONLY

- a) South Downs Communities sustainable transport projects – 2 new schemes to encourage people to travel sustainably. Document circulated to councillors.
- b) WCC grants for not-for-profit organisations. Document circulated to councillors, Cricket and Football Clubs.
- c) WCC Democratic Services. Request for nominations for Parish Representatives on Standards Committee. Document circulated to councillors inviting applications; none received to date.
- d) Winchester Community safety Partnership newsletter. Document circulated to councillors.
- e) Minerals and Waste Planning newsletter.
- f) Open Spaces Fund close down. Letter from Stuart Dunbar-Dempsey giving details of process leading to closure of fund. Document circulated to councillors.
- g) HALC e-update for February. Document circulated to councillors.
- h) WCC Parish Connect e-newsletter. Document circulated to councillors.
- i) HCC reassurance re horsemeat scandal. Document circulated to councillors.
- j) WCC re minutes of Winchester Passenger Forum. Document circulated to councillors.
- k) Small Grants Scheme Countryside access. Document circulated to councillors.
- l) North and East Hampshire Country Watch. Document circulated to councillors.
- m) NALC. Letter advising retirement of Chief Executive. Document circulated to councillors.
- n) HALC – brochure ‘getting the most out of your membership’. Document circulated to councillors

53/13 AGENDA ITEMS FOR THE NEXT MEETING

The Chairman asked that the proposed alternative put forward by Councillors Tull, Pallant and Page to a third party contractor undertaking work on the tracks at the Recreation Ground, be put on the agenda for the April meeting.

54/13 FINANCE – SIGNATORIES FOR PAYMENTS PREVIOUSLY AGREED

. February Finances

Voucher	Amount (£)	Payee	Purpose
PAYMENTS			
100	50.00	Hart Wildlife	Charitable donation authorised by minute 228/12
101	150.00	Winchester CAB	Charitable donation authorized by minute 29/13
102	30.00	TLC- Online	Web site maintenance
103	362.03	M J Cleary	Clerk's net pay for February (MC)
104	48.63	M J Cleary	Clerk's expenses for February (MC)
105	115.50	OPHMC	Hall hire Dec/Jan/Feb
106	6.00	OPHMC	Room hire Neighbourhood Watch mtng
107	635.95	L Manship	Clerk's net pay for February (LM)
108	470.59	Post Office	Tax/NIC for Feb (MC £241.35+ LM £229.24)
109	201.48	HCC	Pension contributions for Feb – (OPC £142.95+ LM £58.53)
RECEIPTS			
16	80.00	Marwell Activity Centre	Donations towards installation of finger post
17	10.00	Mr Trigg	Donation towards complete cost of cutting additional keys for gate
18	150.00	Mr Trigg	Donations towards Roehay Barrier
Per statement	0.92	Lloyds Bank	Interest on 30 day deposit account

55/13 DATE OF NEXT PARISH COUNCIL MEETING

The next meeting of Owslebury Parish Council meeting will be on **Monday 8th April 2013 at 7.45** in Owslebury Parish Hall.

56/13 CO-OPTION OF NEW COUNCILLORS

The Chairman asked the Clerk to remind the Council of the previously circulated procedure for co-option of new councillors. The Clerk noted that the resolution on the agenda, namely "*that Ellen Catterson, Will Martin and Paul Phillips be considered for co-option to the Council and that Councillors elect 2 of the said candidates as co-opted Councillors until the next public election in 2014*" Proposed by Councillor Anthony Manship and Seconded by Councillor John Chapman.

A secret vote took place. The votes were counted by the Clerk and checked by District Councillor Humby and the Chairman informed of the outcome.

On the basis of the outcome of the secret vote, the Chairman declared Ellen Catterson and Will Martin as co-opted Councillors, subject to signing their Acceptance of Office statements, and congratulated them on their appointment. He thanked Paul Phillips for his community spirit and willingness to stand as Councillor. *(It should be noted that after the meeting had closed, Ellen Catterson and Will Martin signed their Acceptance of Office Statements in the presence of the Clerk (as the Proper Officer) and Councillor Page)*

The meeting closed at 9.45pm

Chairman..... Date.....

